

**GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES**  
**CABINET COMMITTEE**  
**WORK PROGRAMME 2016/17**

*(Members agreed that the number of jobs being created through the work being undertaken in the reports presented to the Cabinet Committee should appear at the top of each report where appropriate)*

<b>STANDARD AGENDA ITEMS</b>	
<b>Item</b>	<b>Cabinet Committee to receive item</b>
Verbal updates by the relevant Cabinet Members and Directors	At each meeting
Portfolio Dashboard	At each meeting
Budget Consultation	Annually (November/December)
Final Draft Budget	Annually (January)
Annual Equality and Diversity Report	Annually (September)
Risk Register – Strategic Risk Register	Annually (last submitted in April 2015)
Directorate Business Plan	Annually (March)
Work Programme	At each meeting

Agenda Section	Items
<b>Tuesday, 13 December 2016</b>	
<b>A – Committee Business</b>	<ul style="list-style-type: none"> <li>• Declarations of interest</li> <li>• Minutes</li> <li>• Verbal Updates</li> <li>• PRESENTATION – VisitKent:</li> <li>• Ebbsfleet Garden City</li> </ul>
B - Key or Significant Decisions for Recommendation or Endorsement	<ul style="list-style-type: none"> <li>• Cultural Strategy</li> </ul>
<b>C – Other Items for comment / recommendation</b>	<ul style="list-style-type: none"> <li>• LGF Individual project scheme approval</li> <li>• Further FE provision and forthcoming strategic area review</li> <li>• LRA Performance – new specification</li> <li>• Quality of tourism accommodation</li> <li>• North Kent Enterprise Zone</li> <li>• Budget Consultation</li> <li>• Work Programme 2017</li> </ul>
<b>D - Performance Monitoring and Contract Management</b>	<ul style="list-style-type: none"> <li>• Portfolio Dashboard</li> <li>• Contract Management</li> <li>• RGF Monitoring</li> </ul>

<b>Thursday, 19 January 2017</b>	
<b>A – Committee Business</b>	<ul style="list-style-type: none"> <li>• Declarations of interest</li> <li>• Minutes</li> <li>• Verbal Updates</li> <li>• PRESENTATION</li> </ul>
<b>B - Key or Significant Decisions for Recommendation or Endorsement</b>	
<b>C – Other Items for comment / recommendation</b>	<ul style="list-style-type: none"> <li>• Final Draft Budget</li> <li>• Work Programme 2017</li> <li>• Opportunities for Kent film and broadcast media</li> </ul>
<b>D - Performance Monitoring and Contract Management</b>	<ul style="list-style-type: none"> <li>• Portfolio Dashboard</li> <li>• Contract Management</li> </ul>
<b>Wednesday, 22 March 2017</b>	
<b>A – Committee Business</b>	<ul style="list-style-type: none"> <li>• Declarations of interest</li> <li>• Minutes</li> <li>• Verbal Updates by Cabinet Members</li> <li>• PRESENTATION</li> </ul>
<b>B - Key or Significant Decisions for Recommendation or Endorsement</b>	
<b>C – Other Items for comment / recommendation</b>	<ul style="list-style-type: none"> <li>• Work Programme 2017</li> <li>• Opportunities for Kent food and drink sector (TBC)</li> </ul>
<b>D - Performance Monitoring and Contract management</b>	<ul style="list-style-type: none"> <li>• Portfolio Dashboard</li> <li>• Contract Management</li> </ul>

<b>Items that have not been allocated to a meeting</b>	
<b>A – Committee Business</b>	<ul style="list-style-type: none"> <li>• PRESENTATIONS</li> <li>• Margate Seafront</li> <li>• Presentations on the 4 District Deals</li> <li>• (Ashford, TWBC, TMBC and SBC)</li> </ul>
<b>B - Key or Significant Decisions for Recommendation or Endorsement</b>	<ul style="list-style-type: none"> <li>• Otterpool Garden Town</li> <li>• Thames Estuary Commission</li> </ul>
<b>C – Other Items for comment / recommendation</b>	<ul style="list-style-type: none"> <li>• Trading Standards – 6 monthly updates <i>(last report - May 2016)</i></li> <li>• How libraries are used in light of reduced book lending - Miss Carey</li> <li>• Paramount Theme Park project on Swanscombe Peninsula – regular updates</li> <li>• Ebbsfleet Development Corporation - Tom Marchant</li> <li>• Mobile phone masts Kent should aim for 4G or Superfast Broadband as minimum standard. Check out 4G coverage; different providers have different coverage.</li> <li>• Skills Commission update</li> <li>• Trading Standards – 6 monthly updates <i>(last report - May 2016)</i></li> <li>• Thames Estuary Commission</li> <li>• A series of items focussing on economic transformation (digital, low carbon, internationalism)</li> <li>• Kent's relationship with London in the context of housing growth, future employment and transport infrastructure</li> <li>• District focussed presentation on what is happening to support local growth</li> </ul>
<b>D - Performance Monitoring and Contract Management</b>	<ul style="list-style-type: none"> <li>•</li> </ul>